

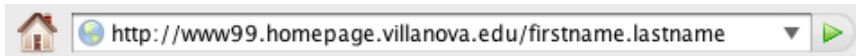
Connecting to your personal website with Kompozer

Support forums, Q&A and documentation for NVu/Kompozer can be found online at:

<http://wysifauthoring.informe.com/forum/>
<http://nvudev.com/support.php>

In order to connect to your personal homepage and edit it, you first need to find the actual URL of your website.

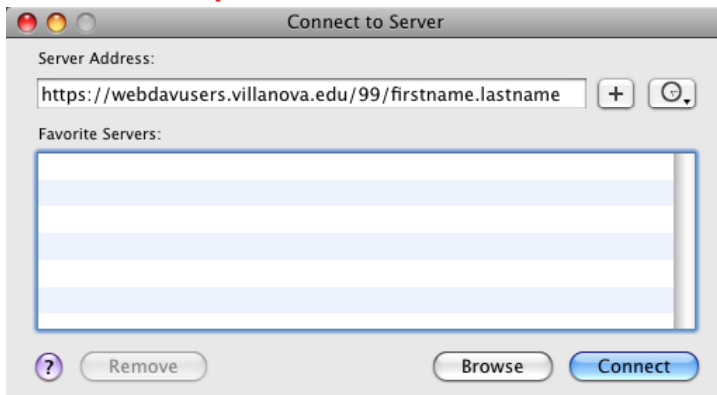
1. Enter your personal homepage location in a web browser. The URL is <http://www.homepage.villanova.edu/firstname.lastname>, where “firstname” is your first name and “lastname” is your last name. This is also the same as your email address before the “@villanova.edu”.
2. The web browser will redirect to a URL that has a two-digit number after the “www”



(i.e. <http://www99.homepage.villanova.edu/firstname.lastname>). Remember this two-digit number.

To access your site for editing purposes, you will “mount” it as a shared directory/server on your computer and access the files from that mapped directory:

1. Press Command (Apple)-K, which is the keystroke command for “Connect to Server.” Alternatively you can go to “Go > Connect to Server” in the Finder
2. In the dialogue box that follows, enter the following URL in the “Server Address” box:
<https://webdavusers.villanova.edu/99/firstname.lastname>
“99” is the two-digit number that appeared in the URL you entered in your web browser in the first step, and “firstname.lastname” is your first name and last name as it appears in your email address).
3. Be sure to use “https”, as this connection is secure.



4. Enter your LDAP (email) user ID and password in the subsequent box, and click “OK”



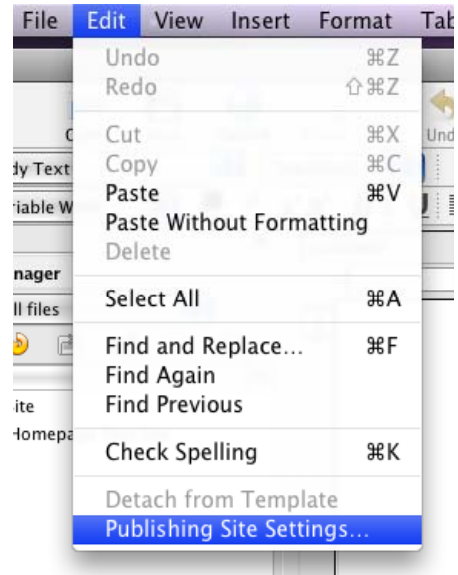
- Your personal homepage directory will now be mounted as a shared/mapped directory



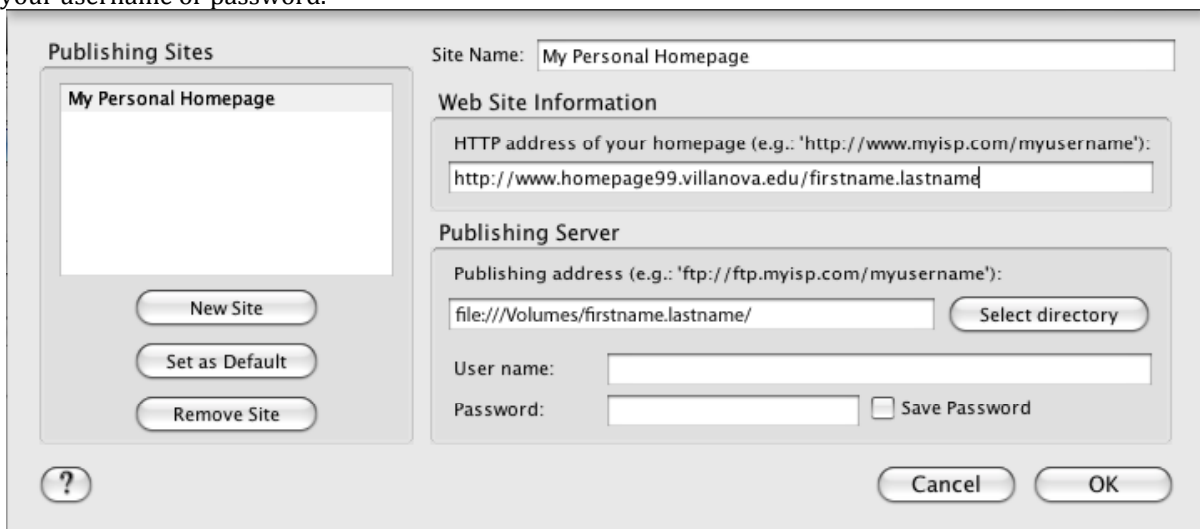
Open the Kompozer application by pressing “Command (Apple)-Shift-A” to open the Applications menu, locating the Kompozer application icon (by default it will appear alphabetically), and double-clicking it.

Once Kompozer is open, you need to use the directory you mounted in the previous steps to define a “site”

- Go to Edit > Publishing Site Settings
- Enter anything you’d like as your site name.

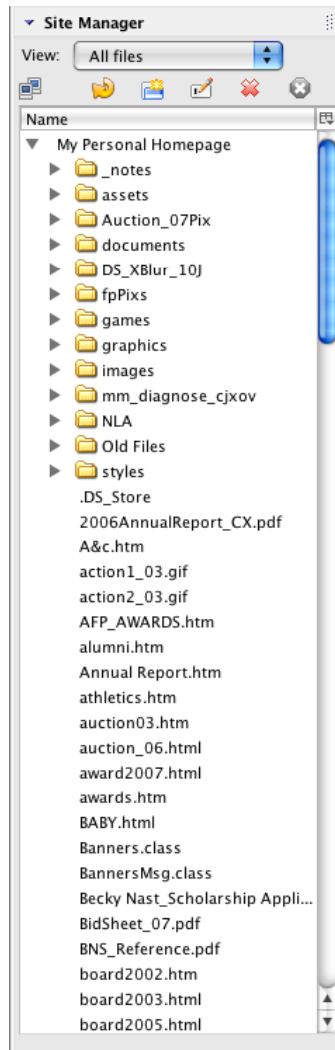


- Place the full URL of your homepage in the “HTTP Address” window
- Click “Select Directory” in the Publishing Server menu. DO NOT enter your username or password.



- Navigate from your computer to the homepage directory server you have mounted and click “Choose”
- Click “OK”

7. Back in the main Kompozer window, the “Site Manager” on the left should have the name of the site you created in the previous steps listed with a small carrot next to it. Clicking on that carrot will reveal all the files in your website.
8. Clicking on any of those files will open them for editing.



When you are accessing or editing files on your personal website, you are working on and changing the actual files. As soon as you click “Save”, your changes will be visible on your website immediately.

Creating New Files

Clicking on the “New” button on the left of the menu bar will allow you to create a new page. Once you are finished editing/changing the new page. Clicking “Save” will bring up a dialog box. Navigate to the location you wish to save your new file (most likely in the shared/mapped directory you set up earlier), and click “OK.”

[Screenshots of “New/Save” buttons and “Save as” dialog boxes here]

Uploading New Files

Uploading new files (images, documents, flash, etc.) is as easy as dragging and dropping in the Finder. Simply locate the file you wish to place on your website and drag it to the location on your mapped server that you wish to copy it to. Once the file has been copied to the server, you can use Kompozer to place it on a web page.