

Confidential Recommendation Form

Villanova Conference Center ■ 601 County Line Road ■ Radnor, Pennsylvania 19087-4523 ■ Fax: 610-523-1798

To the Applicant

Please enter your name _____
Last Name First Middle

By submitting this Confidential Evaluation, I waive the right to review this form after it has been completed.

To the Person Completing this Evaluation

The person whose name appears above is applying for admission to the Villanova School of Business Executive MBA Program. Your assessment of this applicant will be very helpful to our Admissions Committee. In consideration of this applicant, the Committee will place particular emphasis on your comments. In compliance with Section 504 of the Rehabilitation Act of 1973, those providing letters of recommendation are asked not to refer directly or indirectly to the applicant's disability.

After completing the form, please mail it to the **Villanova School of Business Executive MBA Admissions Committee, The Villanova Conference Center, 601 County Line Road, Radnor, PA 19087-4523**, or fax it to **610-523-1798**.

Evaluator's Name (please print) _____

Position / Title _____

Organization _____

Address _____

Work Telephone _____

How long have you known the applicant? _____

Under what circumstances do you know the applicant? _____

In making your evaluation of this applicant, with what reference group are you making your comparisons?

— OVER PLEASE FOR MORE INFORMATION —

Relative to the applicant's reference group, please rate him or her on the following characteristics:

	TRULY SUPERIOR 95-100%	EXCELLENT 90-94%	GOOD 75-89%	ABOVE AVERAGE 50-74%	BELOW AVERAGE 0-49%	NO BASIS FOR JUDGMENT
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Persistence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-discipline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Verbal communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Analytical skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Group skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Openness to learning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please provide your estimation of the applicant's potential in the following areas:

	TRULY SUPERIOR 95-100%	EXCELLENT 90-94%	GOOD 75-89%	ABOVE AVERAGE 50-74%	BELOW AVERAGE 0-49%	NO BASIS FOR JUDGMENT
Organizational contribution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Critical thinking/Problem solving	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willingness to contribute to the learning of others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments _____

How will the MBA degree contribute to the applicant's advancement in his or her organization?

Have you ever had any reason to question the applicant's honesty or integrity? Yes No
If yes, please explain: _____

Does the applicant possess any characteristics that you consider to be special talents or strengths? If so, what are they?

Please discuss the applicant's weaknesses and the efforts, if any, the applicant has made to improve in these areas.

Please provide us with an overall rating:
 Strongly recommend Recommend Recommend with reservations Do not recommend

Please feel free to attach additional sheets if you wish to make any other comments to help us in evaluating the applicant.

Signature Date

— THANK YOU FOR YOUR ASSISTANCE —