College of Liberal Arts and Sciences

Responsibilities of Graduate Assistants and Tuition Scholars

Meeting Expectations:

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a Graduate Assistant or Tuition Scholar in the department of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have read the web page titled “Responsibilities of Graduate Assistants and Tuition Scholars.” I understand that according to the policy set forth by Villanova University, should I fail to meet the performance expectations set by my Department, my award may not be renewed for a second year. Further, I understand that upon continued failure on the part of a Graduate Assistant or Tuition Scholar to fulfill the work responsibilities specified by the Department an award may be terminated mid-semester or mid-year.

Tuition:

In addition, I understand that withdrawing (WXing) from courses impacts the tuition budget of the Office of Graduate Studies. When a Graduate Assistant or Tuition Scholar WXes from a course, the university loses money. With this in mind, I will notify the Office of Graduate Studies immediately of any changes in my status, should I choose to leave the university due to medical or personal reasons. Finally, I understand that my Graduate Assistantship or Tuition Scholarship covers the cost of tuition for one degree only. Should I choose to pursue a certificate or second master’s degree in addition to my first degree, I will incur the tuition costs for these endeavors.

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Signature Date