

**Attendees (11):**

Bill O'Donnell, Vince Wagner, Al Fazzini, James O'Leary, Dennis Mordan, Steve Lester, Steve Brady, Matt Bochanski, Jim Zaleski, Jessica Sant, Jordan Emilio

**Regrets (7):**

Bob Gordon, Jen Papatolis, Matt Marquardt, John Happ, Linda Capuzzi, Butch Achionne, Mark Biebel (Student Rep.)

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1. 2010-2011 Meeting Calendar - CEER 210 from 6-9PM
  - a. Decision was made by board to have meetings more frequently. Agreement upon 6 per year. Key EAS dates was sent to the board on 17Jun10 by JO.
    - September 8<sup>th</sup>
    - October 20<sup>th</sup>
    - December 1<sup>st</sup>
    - February 9<sup>th</sup> – Tentative date (VU basketball)
    - April 13<sup>th</sup>
    - June 8<sup>th</sup>
  - b. Dates may be supplemented by committee dates
  - c. The board discussed and agreed that although we are a volunteer group we need to commit to attending these meetings. We agreed as well that we should have the option (if necessary) to call in to a conference number. JO to look into this option further with the CoE.
  
2. Board Informational Matrix
  - a. Matrix was sent out for review on 17Jun10, final version attached with these meeting minutes
  - b. Committee Information needs to be finalized at future meeting.
    - i. Executive
    - ii. Department Liasion
    - iii. Scholarship
    - iv. Student Projects
    - v. Awards Ceremony (1<sup>st</sup> VP, B. Gordan)
    - vi. Membership (2<sup>nd</sup> VP, J. Zaleski, S. Brady, D. Mordan, J. Ermilio)
    - vii. Spring Event (Secretary)

3. EAS Awards dinner

- a. VW mentioned the support EAS is receiving from Christine A at the VU Alumni office, especially with regards to logistics. Using the alumni office in the future is key.
- b. Discussion was held around the physical size of the awards. Numerous board members were disappointed with the decision to go to a smaller less-costly award. BO: We want this award to be prestigious, need to make sure that for a few dollars we don't cheapen it for anyone...After discussion and vote the board agreed with Bill, future awards will be return to size. Board also agrees that no action will be taken to "replace" the awards from last year.
- c. Another suggestion around reducing the cost of the event was to eliminate write-up and/or picture within the program...Board again agreed to keep both to give the award recipients the proper due.
- d. Additional support for the EAS awards dinner as well as the EAS Board will be requested from Dean Gabrielle – Vince to meet with Dean in late June
- e. AF/DM: In past years, the major award winners were included in an update to the EAS website.
- f. DM brought up the topic of the EAS Awards Dinner Sponsorship. EAS board needs to add to the list of available sponsors, previous list was from a few years back and there is a concern that these companies may become "sponsor-fatigued." VW will request that the Dean provide potential additional sponsors. In addition, the board is asked to provide additional sponsors – Point is made that there are multiple sponsor tiers – any sponsorship level will accepted. SH & JZ to check with VU Facilities for a vendor list. Dennis will send the current list of sponsors as well as the previous letters.
- g. Award winners to be supplied by committee led by Bob Gordon.
- h. Ceremony
  - i. Concern over the poor PA system. Vince to mention this to the Dean/CoE
  - ii. Attendance seemed to be down across the board, student, student project groups, professors and alumni. AF asks that the board commits to being in attendance. Also, we should take note of the attendance at this awards dinner and any issues that are driving down our numbers.
- i. Additional award to be given to Sean O'Donnell for exceptional service the past 10 years.

4. Department Liason's reports
  - a. ChE – none
  - b. CE – none
  - c. ECE – refer to notes provided by J.Sant via email on 16Jun10.
    - i. ECE Day is 04Nov10
  - d. ME – transitioned to J.Ermilio. Joint project with ECE promotig health care in rural Nicaragua. Working on a Summer Internship Pilot Program with VSB
- Suggestion to end future EAS notes to be sent to CoE deans -
5. Membership Report – No report
6. Review Previous Minutes – Approved
7. Treasurer's Report
  - a. Current Balance = \$15, 250
  - b. Next major expense will be EAS awards banquet
8. Open Discussion
  - a. It was brought to the board's attention that Dr Kenneth Muske (ChE) passed away in Apr10. Ideas to show EAS support were discussed.
  - b. AF requested that the EAS Website be updated within 60 days
  - c. Future Topic: How do we want to respond to the strategic planning discussion from 2009-10?
9. Next Meeting Wednesday s08Sep10