

Villanova University Engineering Alumni Society
Board of Directors Meeting
January 15th, 2004
Meeting #62

Members in attendance (**bold underline** indicates present)

Steve Lester , President	John Karpowicz , 1 st V.P.	Matt Marguardt, 2 nd V.P.
John Happ , Secretary	Bill O'Donnell , Treasurer	Dr. Amy Fleischer, Faculty Rep
Barry Johnson, Dean	Lynda Cappuzzi, Asst. Dean	Jim Zaleski , Past President
Christine Acchione, Alumni Office	Jim D'Arcy	Pat Dougherty
Butch Acchione	Walt McDonald	Drew Milligan
Carmen Laurelli	Jenny Papatolis	Marco Napoletano, Student Rep
Sean O'Donnell	Al Fazzini	Tom Gressko
Sara Carlson		

Others in attendance: None

Excused: Matt Marguardt, Dr. Amy Fleischer (on sabbatical in Germany), Christine Acchione, Jim D'Arcy

Attachments

- | | |
|-----------------------|----------------|
| 1. Meeting Agenda | Steve Lester |
| 2. Treasurer's Report | Bill O'Donnell |
| 3. ME Liaison Report | John Karpowicz |
| 4. Civil News | Pat Dougherty |

Important Dates

- | | |
|--------------------------------------|--------------------|
| 1. April 7th, 2003 | EAS April Meeting |
| 2. June 11, 2004 | EAS Awards Banquet |

Agenda/Minutes

1. **Welcome: Steve Lester, President**

- Steve called the 62nd meeting of the Engineering Alumni Society to order at 6:05 pm.
 - Steve welcomed Sara Carlson, Al Fazzini and Tom Gressko

2. **Minutes: John Happ, Secretary**

The minutes to the 61st EAS Meeting (November 12, 2003) were approved without change.

3. **Treasurers Report: Bill O'Donnell, Treasurer**

- Balance: \$18,791. Expenses include \$4,600 for student grants:
 - Beetelbot (\$1,000)
 - National Society for Women Engineers (\$600)
 - Concrete Canoe (\$1,000)
 - Mini Baja (\$1,000)
 - Robotics (\$1,000)

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4. **Dean's Report: Dean Johnson**

- Structures Lab
 - \$2.4M of \$2.8M has been raised.
 - The program has started.
 - An artist rendition is in the works.
 - It will be a state of the art lab; two stories; \$1.1M in equipment, including \$56k for an infrared microscope; located at Ithan and County Line Roads.
 - Will open June 2005 – Jim Zaleski has promised the Dean.
 - Will compete with:
 - Lehigh – whose lab currently has a 2-year wait
 - Drexel – whose lab is small and requests must be scaled down.
- The first 5 PhD candidates
- Joan Chrestay, Assistant Dean
- The College has received a \$500K Kreskee Grant. This is a very prestigious grant
- The new Advisory Council
 - Has held its first meeting.
 - Currently 15 members, with openings for 3-5 more.
 - Plan is to meet twice per year with conference calls in between meetings.
- Research grants for 2003-2004 have already reached almost \$3M. 2002-2003's total was \$3.5M.
- Graduation: tradition is that the last event of the academic year is graduation. However the college has typically held a ceremony after graduation. The college has been asked by the university to move the event. Considering an event in the chapel the Saturday before graduation. Graduation would have the engineers walking down the aisle, while the other would be a recognition ceremony. The chapel ceremony would be a hood ceremony in which the college medals would be given. It would also provide the EAS an excellent opportunity to speak and welcome the graduates to the alumni association. The chapel ceremony would also provide the students the chance to have photos with faculty members. After the graduation the college would still have a tent at which the diplomas would be distributed. Refreshments would be offered. The EAS could have some sponsorship/presence at the tent.

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5. **Membership Report: John Karpowicz, Committee Chair**

- Membership now at 220+
- Thank you to be mailed shortly.
- Consider asking members to find another member (doubling)
- New to do something to attract and keep new graduates:
 - Currently offering the first year free.
 - Consider a sign up at graduation
 - EAS speaker at ceremony welcome the graduates to the alumni association.
- EAS membership has to hold some intrinsic value, and not just be associated with dues.
 - Offer something.
 - Network – how? Contact the alumni office? Stanford (and Carnegie Mellon) offer alumni a vehicle to post resumes and job openings. Penn offers Pronet. The ability to network (a strong network) promotes greater alumni affiliation. Here is the potential to offer something of real value to members. (ACTION: investigate Penn's Pronet).

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6. **Department Liaison Reports**

- A. **Chemical Engineering: Drew Milligan (Jen ?)**
 - Not present.
- B. **Civil & Environmental Engineering: Pat Dougherty**
 - Distributed Civil Newsletter.
- C. **Electrical Engineering: Jim D'Arcy**
 - Not present
- D. **Mechanical Engineering: John Karpowicz**
 - See attached.

7. **Webpage: Sean O'Donnell, Committee Chair (and committee)**

- Plans are to update once per month.
- Send any updates or corrections to Sean.
- **(ACTION)** add the membership renewal form to the webpage for those that want to mail the membership renewal.

8. **Awards Banquet: Pat Dougherty, Event Chair**

- Date: June 11, 2004
- Editor's note: the alumni award plaques hanging in CEER do NOT have the 2002 and 2003 award recipients listed.

9. **Awards Committee: Ed Dougherty, Committee Chair**

- **(ACTION Drew / Pat)** contact Ed Dougherty, the new chair of the EAAC (Alumni Awards Committee) and invite him to the next meeting. Also send his email to Steve and John for distribution of minutes, etc.
- Awardees have been chosen. Currently contacting recipients.

10. **Centennial Planning: Dean Johnson**

- Kathy Howe, an external communications expert, has recently been hired by the college.
- Developing a 6-page partnership brochure that can be given to potential corporate partners and key alumni.
- Also developing the following:
 - A 20-page brochure for the college.
 - A 20-page brochure focusing on research.
 - A 6-page brochure for each department (and research center).
- Centennial committee to be formed that includes students, faculty and alumni.
- Considering a significant affair. The law school recently held an affair at the Kimmel Center.
- Events could be held at the end of the 2004/2005 academic year or front end of 2005/2006 year.

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11. **Student Projects**

- Allocated \$4,600, which includes the \$2,800 designated from alumni donations.
 - Mini Baja: \$1,000.
 - SWE: \$600
 - Concrete Canoe: \$1,000 (requested the max \$1,500. Facilities (Jim Z) to provide some materials (additives).
 - Battle Bot: \$1,000 (requested the max \$1,500).
 - Beetle Bot: \$1,000 (requested the max \$1,500).

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12. **Alumni News: Christine Acchione, Alumni Office liaison**

- Not present

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13. **Villanova Engineering Newsletter:** recently mailed

14. **Rich Gatti Memorial Planting:** Pat Dougherty

- Saturday January 17th, noon - CEER

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15. **Old Business** - None

16. **New Business**

- **(ACTION):** Andy Baumbach, works in Development handling Major Gifts (>\$1M). Invite to the April EAS meeting.
- **(ACTION John H)** review EAS letterhead to ensure that it is up to date.

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