

Professional Development Program

College of Engineering

List of Acceptable PD Activities

1. Professional society (ASME, IEEE, ASEE, etc.) annual or regional meetings where a poster or stand-up presentation is given. A copy of the slides or poster needs to be made available to Ms. Doyle.
2. Service trips where engineering (measurements, assessment, analysis, or design) is done. Examples are Break trips to Nicaragua, Panama, Honduras, Philippines, etc. Not included are weekly tutoring activities or habitat trips where there is only physical activity.
3. The annual symposia for the Franklin Medal Award winners sponsored by the Franklin Institute of Philadelphia and held the third week of April at Villanova,
4. Student professional-society sanctioned field trips,
5. Professional society and student sections of professional society technical presentations,
6. Department seminars,
7. Actively attending the Undergraduate Research Poster session run in September each year,
8. Serving as a judge at regional or national science or engineering fair (must be verified by a bona fide fair official),
9. Attendance at a department master's thesis defense,
10. Attendance at a "Careers in..." symposium offered periodically by the CoE,
11. Attendance at the talk given by the official E-Week speaker (no other E-Week events are included in this list),
12. The annual SWE dinner *and talk* (note that space is normally limited for this event),
13. A "Beyond Ideas" presentation,
14. Career Center (CC) PD activities
 - a. The annual Career Fair in the fall or spring, not both
 - b. A mock interview (one per year maximum)
 - c. Resume writing and review by CC. All students *must* attend a workshop on resume writing in the fall and deliver a resume for inspection in the spring. The schedule for this is as follows:
 - i. Resume Writing Workshops: Friday, November 11, 2011 – miniprojects 1, 2, 3.
Friday, November 18, 2011 – miniprojects 4, 5, 6
 - ii. Approved Resumes Due to CC: January 27, 2012 – miniprojects 1 & 2. February 3, 2012 – miniprojects 3 & 4. February 10, 2012 – miniprojects 5 & 6
 - d. The resume workshop in fall and resume approval in spring will fulfill one PD activity for each of those semesters.