

**Villanova University
Transportation Rider**

University Requirements of Transportation Companies:

1. All drivers are required to have and maintain a valid commercial driver's license ("CDL") in good standing and shall comply with all applicable laws and regulations, including, without limitation, the requirements of the CDL as it pertains to alcohol and controlled substances use and testing. All drivers found to test positive for illegal levels of alcohol or controlled substances must be immediately removed from the Villanova account, never to be reassigned. Transportation Company shall remove from the account any driver at the request of the University. All drivers are required to have a Pennsylvania Department of Transportation (PennDOT) driver's file, a current PennDOT physical exam and approved Medical Examiners Card as well as all other driver qualification documentation. Transportation Company must have system in place to review, not less than annually, Motor Vehicle Department records of drivers to insure validity and good standing of their licenses.

2. Transportation Company shall, at its expense, procure any and all licenses and permits, which are currently required or may become required by governmental agencies for the term of this agreement and any extension thereof.

3. If Villanova University requires transportation service that does not require a CDL during the contract period the same requirements of the CDL as it pertains to alcohol and controlled substance use and testing shall apply.

4. Insurance Requirements:

A Certificate of Insurance must be received by Villanova University prior to the commencement of any services. Please note the Certificate must include Villanova University as additional insured under the Comprehensive General Liability, Automobile Liability and Umbrella Liability policies and must evidence the minimum limits set forth below. The Certificate should also indicate whether the General Liability policy is written on a claims-made or occurrence basis. In addition, the Certificate must indicate that it is the responsibility of the insurance carrier to provide the University with 30 days notice prior to cancellation or expiration of the insured's policy.

Minimum Insurance Requirements:

Workers Compensation:	Statutory
Employers Liability:	\$100,000/500,000/100,000
Comprehensive General Liability:	\$5,000,000 each occurrence
Automobile Liability:	\$5,000,000 each occurrence

Please note limits may be reached by means of an Umbrella or Excess Liability policy.

5. Indemnification Statement:

In consideration of my providing services to Villanova University, I and my organization hereby agree to indemnify and hold harmless Villanova University, its agents, servants, students and employees from and against any and all loss, damage, liability or expense, including attorney's fees, including but not limited to all claims for damages on account of or by reason of bodily injury, including death, which may be sustained or claimed to be sustained by any person, and all damages to property, caused by or arising out of or claimed to have been caused by or to have arisen out of the services provided by me or my organization.

I have the authority to bind the Organization to this Transportation Rider.

Signature of Authorized Representative of Organization

Date

Legal Name of Organization