



VILLANOVA UNIVERSITY  
UNIVERSITY SENATE & FACULTY CONGRESS

COMMITTEE ON FACULTY  
Academic Year 2008-2009

Committee on Faculty Meeting Minutes  
Tuesday, September 9, 2008  
Bartley 1030 (Faculty Boardroom)

**In attendance:** Sohail Chaudhry, Q Chung, Linda Copel, Joseph Dellapenna, Sarvesh Kulkarni, Victoria McWilliams (Chair), Barbara Ott, Donna Shai, Joseph Schick, Thomas Way, Seth Whidden.

**Guest:** John Johannes.

**Absent:** Andrea DeMaskey (sabbatical), Shams Inati (sabbatical), Frank Mercede.

Meeting was called to order by the chair at 2:20 p.m.

**1. Housekeeping and announcements**

- The committee welcomed new members, congratulated new and existing members on tenure and/or promotion, and welcomed Dr. Johannes who was in attendance to discuss Faculty Handbook revisions.
- Minutes of April 24, 2008 COF meeting were approved.
- COF meeting schedule for fall semester was announced: (all Tuesdays in Bartley 1030): 10/7/08, 11/4/08, and 12/2/08.

**2. Meeting with Fr. Donohue**

- The agenda was set for the Tuesday, 9/23/08 2:15 – 3:15 meeting with Fr. Donohue, and a suggestion was made for the spring agenda.

**3. Faculty Handbook Revision:**

Dr. Johannes and COF had Q&A and discussions on various issues surrounding the revision of the Handbook, including:

- Academic citizenship and collegiality
- Essential faculty functions
- Academic advising, office hours, and student access
- Academic freedom
- And typos

Discussion of the handbook will continue at the 10/7/08 COF meeting, with members getting comments about revision to the chair and/or Dr. Johannes prior to that meeting.

**4. New business**

- Board of Trustee Standing Committee nominations will be discussed at the 11/4/08 meeting
- COF has received from Professor Jean Lutes a Parental Leave Policy proposal that we will discuss at a future meeting.
- COF will discuss Full Time Non Tenure Track issue that are being presented to Faculty Congress and APC

The chair thanked Dr. Johannes and the committee, and the meeting was adjourned at 3:20 p.m.

Respectfully submitted,

Victoria McWilliams