

Villanova University Conference Services

EVENT INSURANCE

University Risk Management and Insurance Association TULIP Program

A Tenants and Users Liability Insurance Policy (TULIP), also known as Events Coverage, is designed to provide low cost general liability insurance to third party users of an institution's facilities. It protects both the Facility User and the Institution against claims by third parties who may be injured or experience property damage or loss as a result of participating in an event or meeting. Due to interest expressed by many of its members, the University Risk Management & Insurance Association (URMIA), of which Villanova is a member, has put together their own TULIP Program through Gallagher Insurance. .

The URMIA TULIP is a web based program. Villanova's insurance requirements and required information are already in the web program. Tenant users (facility users) who need insurance for their event can be directed to the new improved TULIP website, which is <https://tulip.ajgrms.com/>

Facility users simply click on the Quick Quote tab, select the state of Pennsylvania and Villanova from the list of institutions. There is no longer a code needed to access Villanova's information. They will answer a few very basic questions regarding the event including the number of people in attendance, dates, activity, and can then pay by credit card for the insurance coverage. Once the coverage is placed, a certificate of insurance evidencing the group's insurance will automatically be sent to the Villanova University Risk Management Office (within a few minutes if there are no problems or questions on the application.) The cost of the coverage obviously varies based upon the risk of the activity, the number of days, number of participants, and if there are any special requirements, including liquor liability. The premiums are very reasonable, and it should be noted that the University is automatically listed as additional insured on the policy at no extra charge. .

There is a Tutorial on the website that helps to explain the process of securing a quote in more detail. Facility users are welcome to visit the online tutorial at :
<https://gallagher.viewscencasts.com/dd56fb54a76846fba36475a36defec9>

Please note one important limitation to this policy is it only provides SAM (sexual abuse/molestation) coverage of \$50,000 so this policy could not be used by overnight programs with minors (under age 18) given that Villanova requires \$1,000,000 of this coverage. Gallagher can still assist this type of group with their insurance; it would just not be able to be secured via the instantaneous quick quote option on the website. Overnight groups with minors accompanied by a family member age 21 or older are exempt from SAM coverage.

Again, the website tenant users can access to purchase insurance is: <https://tulip.ajgrms.com/>

In the event a group has any questions or problems with the site, they can contact Tracy Paladino at Tracy_Paladino@ajg.com, phone 303.889.2614 or Priscilla McCoy at Priscilla_McCoy@ajg.com, phone 303.889.2540, both at Gallagher.

If, after using the website or the tutorial on the website, there are additional risk management – related questions, a University client/tenant user can obtain further information at **610-519-6603, Villanova University Risk Management Office.**