

Minutes of the Adjunct Faculty Committee

Thursday, 14 March 2002

Present: Cecilia Ready, John Groch, Margaret Boerner. Regrets were sent by Jeanne Brody, Trudi Graves, Carole Kenney, and Judith Masterson. A quorum was not established; therefore no votes were proposed.

Congratulations were extended to Jeanne Brody and Judy Masterson for their work on the Spring Fling flyer and to Jeanne for her work on *The Partisan*. It was discussed whether it would be easy to transfer *The Partisan* so that it could be read on line as well, but no conclusion was reached. Cecilia Ready stated that most adjunct faculty do not have ready access to computers nor do all department chairs communicate regularly by e-mail. It is therefore important to continue to put *The Partisan* into distributable hard copy. It was also noted that the flyers for the social in January were delivered late by the printers and that their failure should be taken into account when planning future publications.

John Groch reported on compensation to adjunct faculty for independent study. The members of the AFC present discussed a proposed letter to VPAA Johannes on the subject. After some discussion, his proposal was approved by those present, and it is here included in the minutes so that the whole committee may examine it and suggest changes or approve the whole. It is asked that all make their concerns and votes on the proposed letter known to the Chair, Cecilia Ready.

To: Dr. John Johannes, VPAA

Proposal on behalf of adjunct faculty at Villanova University.

Re: Compensation for Independent Study Courses.

The current University policy does not allow for any compensation for faculty who conduct Independent Study courses. Although it seems reasonable that full-time faculty may be expected to conduct such courses periodically within the context of full-time employment and compensation, adjunct faculty, who are compensated on a per-course basis, fall into a very different category of compensation. Since the University receives tuition from students who engage in

Independent Study, it seems reasonable that adjunct faculty should receive at least a portion of that payment.

Also, it has been the practice of some departments to compensate adjunct faculty who conduct Independent Study courses (which departments can be named, if necessary).

Given the fact that some adjuncts have been compensated for such courses, and that the University receives tuition for such courses, we propose that the administration consider formal approval of compensation of adjunct faculty who conduct Independent Study courses at the level of \$500 per course.

Submitted by the Adjunct Faculty Committee of Villanova University.

Compensation for Adjunct Faculty at \$500 per course was calculated by determining that the university charges \$320 per credit hour for an undergraduate course; thus \$960 per Independent Study course. In addition, it is known that an individual adjunct faculty has in the past been given \$500 for supervising an IS student.

AFC business indicated that Rex Safer is no longer eligible to serve on the committee and Wm Hurley has resigned. Thus there are now three vacancies on the AFC, and all are urged to recruit suitable candidates who will be able to stick with the duties required. It is hoped that some more members of the sciences and College of Finance can be obtained. It remains to be seen whether enough candidates can be found to require a voting run off. Otherwise, the AFC proposes to appoint new candidates without sending their names to the electorate. It is not known how to get a good adjunct-faculty e-mail and mailing list, and the registrar will be approached by Chair Ready.

Finally, there is the question as to whether the AFC should hold another social in the spring of 2002, just before classes end, and it is asked that all members of the committee respond with *yes* or *no* to the idea of having a social at the same time that they respond to the proposed letter to VPAA Johannes on independent study. It was determined that another meeting, with most members present, would be desirable before the semester ends.

Respectfully submitted,

Margaret Boerner