

ERNEST ENGLISH

School

VU-West Campus
Rudolph Apt. 104
Villanova, PA 19085

Home

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Mt. Laurel, NJ 12345
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OBJECTIVE

To obtain a summer position in publishing or print media.

EDUCATION

Villanova University, Villanova, PA

Bachelor of Arts: **English**

May 2007

Minor: Communication

Major GPA: 3.4 Overall GPA: 3.1

Spent 2 semesters as Business major

Computer Skills: Word, Excel, Adobe Photoshop, Microsoft Publisher

Cedar Crest High School, Mt. Laurel, NJ

Top 5% of Class Received Outstanding Senior Leader Award

June 2003

RELATED EXPERIENCE

“The Villanovan” (School newspaper with circulation of 10,000)

Lead Staff Writer, Editorials

2004 – present

- Organized and coordinated editorial section of weekly paper
- Supervised staff of five
- Demonstrated integrity and discretion in interviewing faculty, administration and students

Laus and Hanson, Inc.

Research/Editing Assistant, Communication Department

Summer 2005

- Assisted professional staff with internal and external documents
- Designed brochure for Human Resources Department
- Researched and collected data for journal articles

“The Talon” (High School yearbook)

Associate Editor

2001 – 2003

- Designed layout of two yearbooks
- Coordinated all information for sports and clubs sections

LEADERSHIP/ ACTIVITIES

Sigma Tau Gamma, National Fraternity, Villanova University

Vice President of Philanthropy/Outreach

2005 – present

- Organize and coordinate all community activities for 100 men
- Represent chapter at university and national meetings

Villanova University Student Government

College of Arts Senator

2004 – present

- Serve on various committees relating to all aspects of student life
- Utilize oral and written communication in advocating student rights

College: English Department Tutor, Special Olympics, Ski Club, Intramurals

High School: Varsity Basketball and Baseball (Captain), SADD (President), Peer Leader

EMPLOYMENT

Valley Beach Club, Mt. Laurel, NJ

Lifeguard

Summers 2001-2004