



Name _____

Date _____

SS# _____

Advisor _____

POST-BACCALAUREATE CERTIFICATE
BUSINESS ADMINISTRATION

To receive a Certificate in Business Administration from Villanova, eight courses must be completed: 4 are specifically required, and 4 electives chosen from the approved list of electives.

Table with columns: Course No., Title, Credit, Sem., Grade. Includes Core Requirements (ACC 1101, ACC 1102, ECO 1001 or 1002, MGT 1102) and Electives section.

Approved elective courses include: (other appropriate electives as approved by your assigned advisor)

Table listing approved elective courses with columns for course number and title, including ACC 2310, ACC 2320, ACC 2340, ACC 2430, ACC 2450, ACC 2460, ACC 2470, BL 1090, BL 2135, BL 2150, BL 2170, BL 2185, DIT 1141, DIT 2006, DIT 2010, ECO 2110, ECO 3106, ECO 3109, FIN 1113, FIN 2323, MGT 2153, MGT 2155, MKT 1137, MKT 2220, MKT 2225, MKT 2277, MKT 2280.

Notes regarding a Certificate in Business Administration:

- To be eligible for this certificate, you must possess a bachelor's degree from an accredited institution.
You are required to have any prerequisite courses necessary (indicated in Villanova's Undergraduate Catalog) for any particular course in the certificate program.
A maximum of 2 courses (6 credits) will be allowed in transfer. No other course substitutions will be allowed.
Beginning in the Fall of 1999, a technology curriculum was instituted for students taking any business-related courses. Villanova has made the commitment to bring technology into its teaching and learning environment to best prepare you to succeed. Rental of a laptop computer through Villanova may be required. DIT1006 (Introduction to MIS) is suggested for those students who may feel they need additional computer skills before they begin the program.