

MyNova

Go to your MyNova portal and search REFUND

Home

REFUND

Tasks

Sign-up for Direct Deposit of Refunds
Note: Use other link to request a refund

Student Refund Request

Disbursement and Refunds (Law)

SIGN-UP for DIRECT DEPOSIT of REFUNDS

If you wish to have refunds directly deposited into a bank account instead of having a paper check mailed to you, this is the form to complete. Please note that this WILL NOT request a refund on your account. After completing this form, you will need to complete the STUDENT REFUND REQUEST FORM. You only need to sign-up for direct deposit ONCE unless you change bank accounts. *See box below for additional information.

STUDENT REFUND REQUEST FORM

This is the only link that will generate a refund request. You will be asked your 8-digit VU ID number and if you would like your refund mailed or directly deposited. Please note, you must **ALREADY** be signed up for direct deposit to request this option (see prior box).

PLEASE NOTE

You are signed up for direct deposit **ONLY** if you have your banking information completed under *Accounts Payable Deposit*. If there is no information here, please click on *Add New* to sign-up for Direct Deposit.

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Direct Deposit Allocation

Accounts Payable Deposit

[-] Delete [+ Add New

You have not added an Accounts Payable allocation yet. Click Add New to add an allocation.